"SON" SHINE LEARNING CENTER
REGISTRATION CHECKLIST
2014-2015

Please review and complete this checklist to assist you in the registration process at "Son" Shine Learning Center.
Please visit www.firstbaptistwinchester.com for forms

Currently Enrolled Students

All forms that show this * are time sensitive, please return to the "Son" Shine Learning Center office by June 1, 2014. **All fees (computer/music, supply, and deposit for September) will be due June 01, 2014. The remainder of September's payment will be due August 1, 2014**

- o *Student/Parent Telephone Directory-
- o *Substitute Application
- o *Student Photo Release
- o *Health Form MCH 213 completed by physician
- o *Immunization Record-completed annually
- o *$100.00 (non-refundable) partial payment for September tuition. This will be due 6/01/14
- o *Remainder of September 2014 tuition due 8/01/14
- o *Music/Computer Fee $25.00-annual fee-due on 6/01/14
- o *Supply Fee $25.00-annual fee-due on 6/01/14
- o 2014/2015 Calendar of Events
- o Supply List (Nursery – Pre-K students)-please see online at www.firstbaptistwinchester.com
- o Student Handbook

Prospective Students

- o Welcome letter/Tuition Schedule
- o Schedule a tour with Director, Sherry Schryver 662-1071
- o *Complete & submit Registration Form
- o *Immunization Record-completed annually
- o *Health form MCH 213-completed by physician.
- o *Computer/Music fees $25.00-annual fee-due **6/01/14**
- o *Supply Fee $25.00-annual fee- due **6/01/14**

- o *$100.00 (non-refundable) partial payment for September tuition. This will be due 6/01/14
- o *Remainder of September 2014 tuition due 8/01/14

- o *Submit a copy of Birth Certificate (at registration)
- o *Submit a Photo Release-due 6/01/14
- o *Submit an Application for Substitute Teacher, if interested-due 6/01/14

- o *Submit Student/Parent Telephone Directory Release-due 6/01/14
- o Supply List (Nursery-Pre-K students)-all educational supplies will be purchased by SLC. There is a very short list of backpack, lunchbox, extra clothes etc. posted online-please see
- o Student Handbook